7th Grade Technology

Phone Number (school):

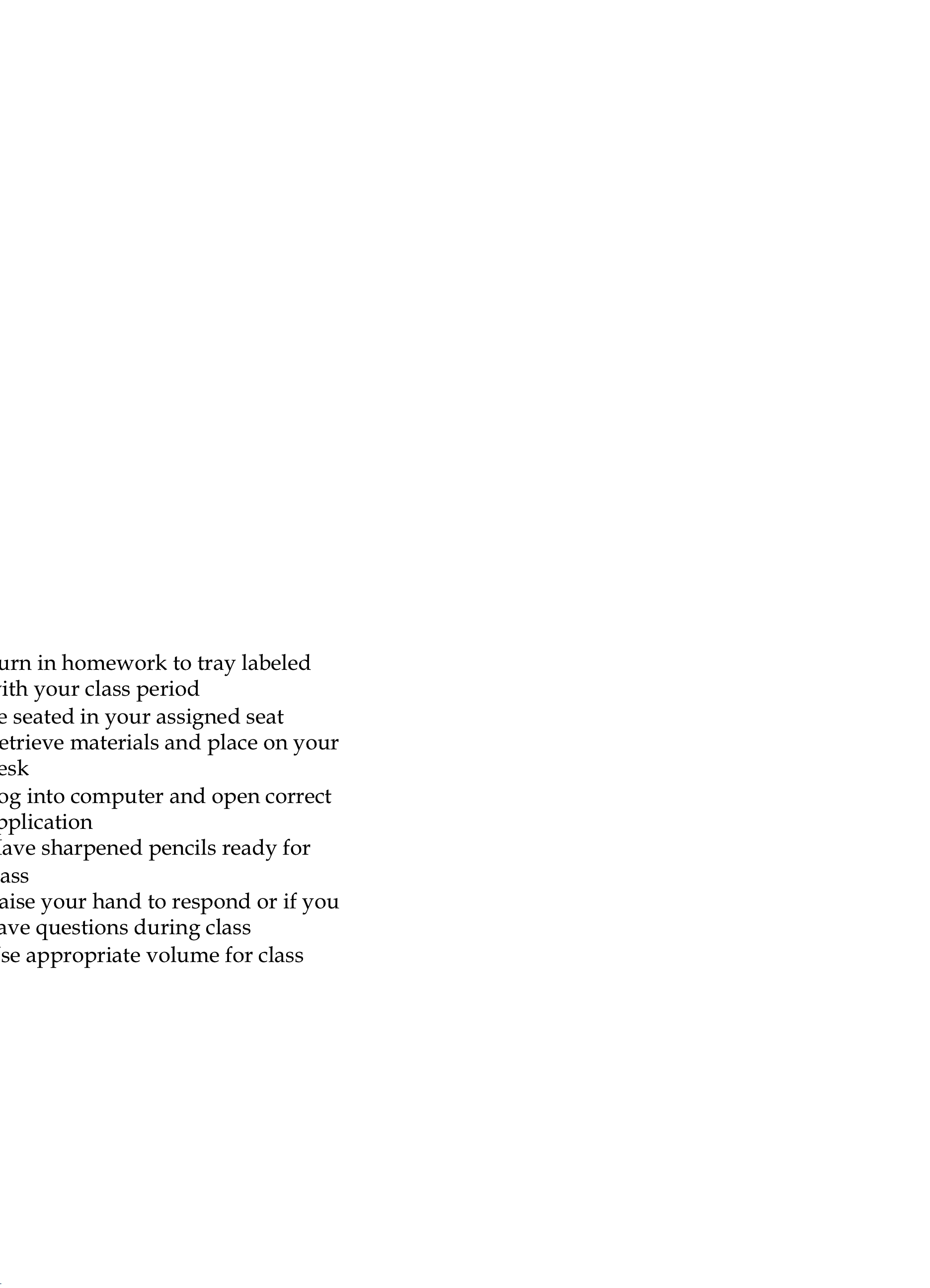
806.746.6633

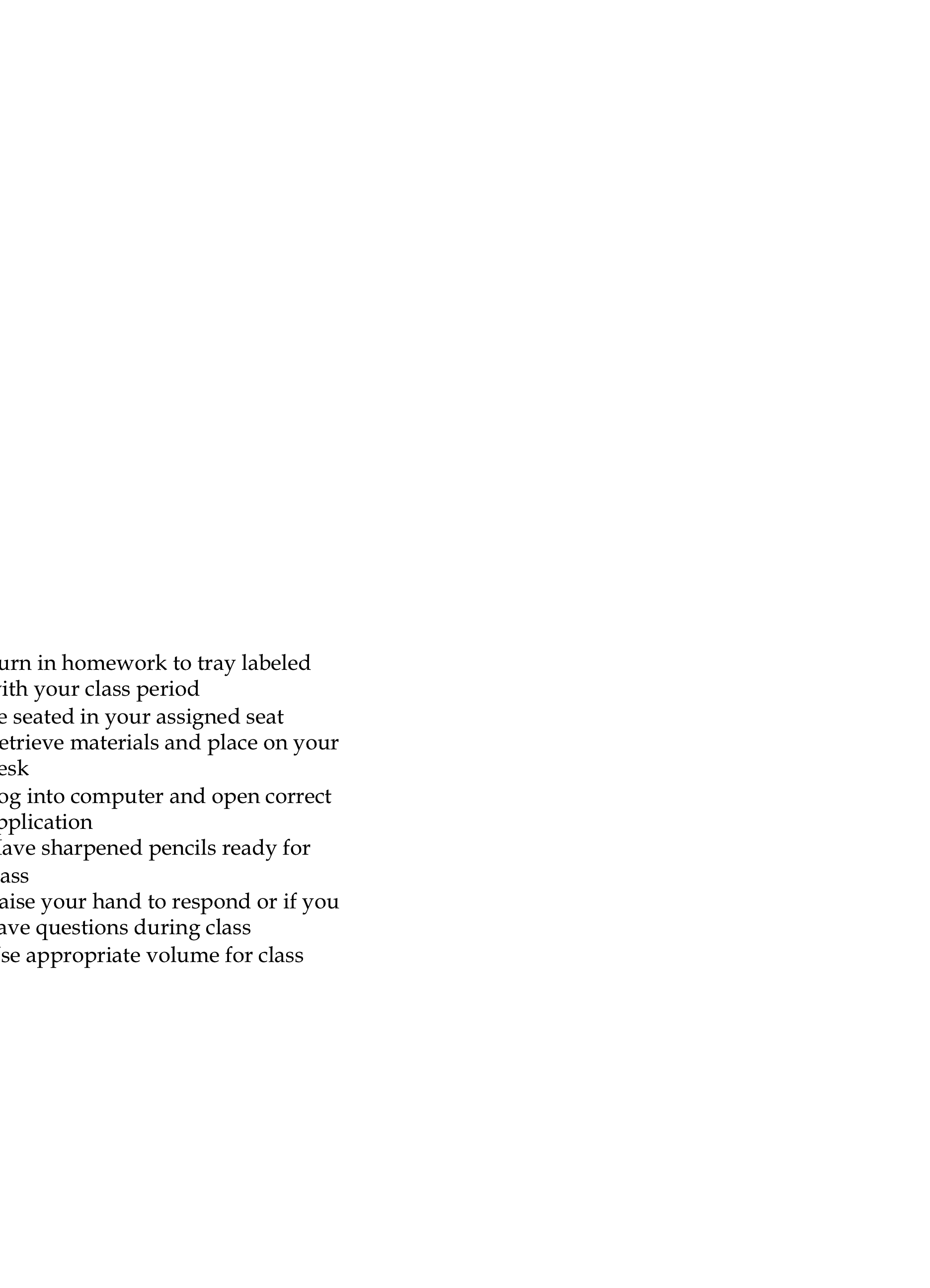
Room #: P6

Email: mcalls@ndisd.net

Website:

www.schaeferm.weebly.com





Materials Required

* One 1 ½ inch 3-ring binder with pockets
* One pack of 5-tab dividers
* Small thumb drive (optional)
* Pencils
  + I do have pencils for sell for $.05 if you are not able to make it to the store. If it becomes a habit of coming to class without a pencil it will result in an office referral.

I DO NOT allow assignments or tests to be done in pen. It will result in 10 points off their grade.

Classroom Procedures

1. Turn in homework to tray labeled with your class period
2. Be seated in your assigned seat
3. Retrieve materials and place on your desk
4. Log into computer and open correct application
5. Have sharpened pencils ready for class
6. Raise your hand to respond or if you have questions during class
7. Use appropriate volume for class

Classroom Expectations

* Be Respectful
* Be on Time
* Be Prepared
* Do Your Best

Conference Hours

Monday – Friday Room P6

9:55 am – 10:40 am (3rd period)

3:40 pm – 4:00 pm (after school)

\*\***Please contact me with any questions or concerns via email or phone**\*\*

If you or your student needs to speak with me and these times are not convenient, please feel free to contact me and I will do my best to accommodate you.

## Ms. Schaefer

Technology Expectations

* Tell teacher immediately if any equipment is missing or damaged
* Tell teacher immediately if errors occur
* Do not get on any applications or websites without permission

Grading Scale

* 90 – 100% = A
* 80 – 89% = B
* 70 – 79% = C
* 0 – 69% = Failing

Failing Assignments/Tests

*\*\*If any student receives a grade below a 70 they are required by the district to make proper corrections that will be graded and averaged with original grade. My correction policy is in their journal.\*\**

**Homework Policy**

Since this is a technology class I will allow plenty of time in class for students to finish all assignments. However, if talking or off task behavior occurs, they might have to do their assignment at home. Homework will be due the next day. (Homework should be a rare occasion). If it is not turned in by the next day, it will be an automatic 0. I expect students to remain on task and get assignments done during time allotted in class.

Students are expected to be in their seats and ready for class before the bell rings. A tardy is considered arriving to class after the scheduled time.

**Tardies** **Consequences**

1st Warning to student

2nd Lunch Detention

3rd Office Referral resulting in ISS

Attendance/Make-up Work Policy

Your student is expected to attend class everyday. If they are unable to attend class they should fill in their assignment log and retrieve make-up work assignments and missed notes. When a student is absent, they have an equal number of days to make up their work. It is the **student’s responsibility** to collect and complete the missing assignment.

Consequences for Student Behavior

1st offense: Warning/Teacher-Student

Conference

2nd offense: Lunch Detention – one day

3rd offense: Lunch Detention – multiple

days, Parent Contact

4th offense: Office Referral, parent

contact

*\*\*Serious issues such as using profanity and fighting will result in immediate referral and removal from class.\*\**

# Tardy Policy